

The Regular Meeting of the Board of Education of Madison Central School was held on January 18, 2022 at 6:30 pm in the cafeteria.

MEMBERS PRESENT: Mrs. Laura Billings
Mrs. Jessica Clark
Mrs. Jennifer Lavoie
Mrs. Brittany Rizzo
Ms. Jennah Turner

MEMBERS ABSENT: Mr. Michael Filipovich
Mr. Jona Snyder

OTHERS PRESENT: Mr. Jason Mitchell, Superintendent
Mrs. LeeAnn Cucci, Elementary Principal
Mr. Larry Nichols, MS/HS Principal
Mr. Brian Latella, Director of Curriculum
Mrs. Melanie Brouillette, Treasurer
Ms. Tracey Lewis, District Clerk

- I. Call to Order
 - a. Mrs. Lavoie, president, called the meeting to order at 6:37 pm.
- II. Agenda Additions
- III. Consent Agenda
 - a. Approval of Agenda for This Meeting

MOTION # 1 - APPROVAL OF AGENDA

ON THE MOTION of Mrs. Clark, seconded by Mrs. Billings, the Board moved to approve the agenda for this meeting. Motion carried 5 yes, 0 no.

- b. Approval of Minutes
 1. December 21, 2021 Regular Meeting Minutes

MOTION # 2 - APPROVAL OF MINUTES

ON THE MOTION of Mrs. Billings, seconded by Mrs. Turner, the Board moved to approve the minutes from the December 21, 2021 Regular Meeting Minute. Motion carried 5 yes, 0 no.

- IV. Public Forum
 - a. None
- V. Reports
 - a. Treasurer
 1. Internal Claims Auditor's Report

MOTION # 3 - APPROVAL OF INTERNAL CLAIMS AUDITOR'S REPORT

ON THE MOTION of Mrs. Turner, seconded by Mrs. Billings, the Board moved to approve the Internal Claims Auditor's Report. Motion carried 5 yes, 0 no.

2. Treasurer's Report dated December 31, 2021

MOTION # 4 - APPROVAL OF DECEMBER 31, 2021 TREASURER'S REPORT

ON THE MOTION of Mrs. Billing, seconded by Mrs. Turner, the Board moved to approve the December 31, 2021 Treasurer's Report. Motion carried 5 yes, 0 no.

3. Detail Warrants

MOTION # 5 - APPROVAL OF DETAIL WARRANTS

ON THE MOTION of Mrs. Billings, seconded by Mrs. Clark, the Board moved to approve the Detail Warrants as follow: Warrant Number 20 - Fund A - 12/3/21 - 6 pages, Warrant Number 23 - Fund A - 12/13/21 - 7 pages, Warrant Number 24 - Fund A - 1/10/22 - 1 page, Warrant Number 25 - Fund A - 12/29/21 - 6 pages, Warrant Number 21 - Fund A - 1/10/22 - 4 pages, Warrant Number 11 - Fund C - 12/13/21 - 2 pages, Warrant Number 12 - Fund C - 12/29/21 - 1 page, Warrant Number 7 - Fund FA22 - 12/13/21 - 1 page, Warrant Number 8 - Fund FA22 - 12/29/21 - 1 page. Motion carried 5 yes, 0 no.

4. The Financial Status Report was shared.
5. Approval of Transfers

MOTION # 6 - APPROVAL OF TRANSFERS

ON THE MOTION of Mrs. Billings, seconded by Mrs. Clark, the Board moved to approve the Transfers as provided. Motion carried 5 yes, 0 no.

b. Superintendent – Information Items

1. An updated Board Member List was shared.
2. Mr. Mitchell discussed the anticipated upcoming Capital Project stating that the Community Facilities Committee had met and that some of the possible projects for improvements include roofs, windows and the library.
3. Mr. Mitchell informed the Board that At-Home COVID Tests have been distributed and continue to be available during school hours from the District Office.
4. Mr. Mitchell discussed the Connected Community Schools and how the organization offers support to families via an employee inside the District to connect families with health services, food and many other aspects of necessary assistance to families. This is also BOCES aidable and the District intends to continue to explore this asset.
5. It is Board Member Recognition month and Mr. Mitchell took time to thank all our Board members for their dedication of time and effort.

c. Superintendent – Approval Items

1. None

VI. Committee Reports

- a. No meetings have taken place but Mr. Reiter will join the committees previously attended by Mrs. Rizzo.

VII. Policy

- a. Second Reading of Policy # 0010 entitled “Equal Opportunity and Prohibition of Discrimination and Harrassment (Including Sexual Harrassment)”

MOTION # 7 - APPROVAL OF POLICY

ON THE MOTION of Mrs. Clark, seconded by Mrs. Turner, the Board moved to approve the second reading and approval of Policy # 0010 entitled “Equal Opportunity and Prohibition of Discrimination and Harrassment (Including Sexual Harrassment)”. Motion carried 5 yes, 0 no.

VIII. Old Business

- a. None

IX. Board of Education Discussion Items

- a. None

- X. New Business
 - a. Personnel
 - 1. Appointments

MOTION # 8 - APPROVAL OF APPOINTMENTS

ON THE MOTION of Mrs. Turner, seconded by Mrs. Billings, the Board moved to approve the following list of appointments:

- a. Paige Rollins - Non-Certified Substitute Teacher effective December 14, 2021
- b. Halle Hauck - Non-Certified Substitute Teacher effective January 3, 2022
- c. Alexandra Conell - Non-Certified Substitute Teacher effective January 5, 2022
- d. Ashleigh Staudt - Non-Certified Substitute Teacher effective January 6, 2022
- e. Amy Leahey - Probationary Full Time Special Education Teacher effective February 28, 2022 with tenure anticipated February 28, 2026 in the area of Education of Children with Handicapping Conditions – General Special Education at M1, Step 3, with Masters as per contract with Initial Certification in Childhood Education (1-6) and Students with Disabilities (1-6)
- f. Megan Barnes - Stage Manager as per contract
- g. Matt Bruno - Set Design as per contract
- h. Ryan Hobart - Pit Band Director as per contract

Motion carried 5 yes, 0 no.

- 2. Resignation
 - a. Johanna Kaul - Office Assistant II effective January 28, 2022

MOTION # 9 - ACCEPTANCE OF RESIGNATION

ON THE MOTION of Mrs. Clark, seconded by Mrs. Billings, the Board moved to accept the resignation of Johanna Kaul as an Office Assistant II effective January 28, 2022. Motion carried 5 yes, 0 no.

- b. CSE/CPSE Recommendations – in official packet

MOTION # 10 - APPROVAL OF CSE/CPSE RECOMMENDATIONS

ON THE MOTION of Mrs. Clark, seconded by Mrs. Turner, the Board moved to approve the CSE/CPSE Recommendations as provided. Motion carried 5 yes, 0 no.

- c. Principal / Director Reports
 - 1. Mrs. Cucci shared that the 5th grade is going on a snow shoeing field trip tomorrow and that the Great Kindness Challenge will be celebrated in the elementary from January 24-28th.
 - 2. Mr. Nichols reminded the Board that the January Regents have been canceled and the District is waiting on confirmation regarding the June Regents and the Grades 3-8 testing this year. He also mentioned that Ms. Barnes is working on scheduling the Howe Caverns Field Trip.
 - 3. Mr. Latella shared that Olivia Wahl will be back next week to work with all grade K-12 ELA Staff, the Holland Patent Instructional Coaches will be coming to visit our District, February 4th is a half day of professional development for staff, the new Special Education Teacher has been appointed and the District has coverage for the position until the new teacher arrives, interviews have begun for the new Office Assistant II Position vacancy and the K-12 Educational Benefit Workshop has commenced.

- XI. Correspondence
 - a. The Library Media Center monthly report for December 2021 was shared.

- XII. Question & Answer Opportunity
 - a. A question about the library improvements was asked and that information will become available as the project moves forward.

- XIII. Adjournment

MOTION # 11 - ADJOURNMENT

ON THE MOTION of Mrs. Billings, seconded by Mrs. Clark, the Board moved to adjourn for the evening at 6:52 pm. Motion carried 5 yes, 0 no.

February 10, 2022

MARCH
ASSOCIATES
ARCHITECTS & PLANNERS, PC

Mr. Jason Mitchell, Superintendent
Madison Central School District
7303 State Route 20
Madison, NY 13402

258 Genesee Street, Suite 300
Utica, New York 13502
Phone 315.733.3344
Fax 315.733.3331
Web marchassoc.com

Re: Madison Central School District
Construction Manager Recommendation
MARCH No. 2196

Dear Jason:

This letter is a follow-up to our Committee Meeting last evening regarding selection of a Construction Manager. The District received a total of six responses to the RFP. The Committee identified three firms to interview. The three firms were H.R. Beebe, Inc., Schoolhouse Construction Services and GYMO. Attached, please find a summary of the cost information submitted for all six firms.


The Committee gave each firm 15± minutes to present their qualifications and each of the firms were then asked questions by the Committee. The same questions were presented to each of the firms. The three firms responded to the questions and shared their insights, (a copy of those questions is also attached). In summary, I believe all three firms gave good presentations and addressed the Committee's questions.

After considerable discussion, the Committee selected GYMO to act as the District's Construction Manager. This selection was based on a number of factors, including presentation, positive references, proposed team and cost of services. In addition, GYMO presented a preliminary construction schedule and project budget during the interview conveying their interest and understanding of the project.

MARCH Associates is in agreement with the Committee's selection and recommends that the District retain GYMO to act as their Construction Manager.

As always, if you have any questions or require additional information, please do not hesitate to contact me.

Very truly yours,



Christopher J. Crolius, AIA
Founding Principal

attach: CM Proposal Summary
Suggested CM Questions

cc: Melanie Brouillette; Dave Jadowski; MARCH file

CJC/bjd

FIRM	PRE-REFERENDUM PHASE		DESIGN PHASE ESTIMATE & PRE-BID SERVICES		BID PHASE			CONSTRUCTION PHASE			POST CONSTRUCTION PHASE		REIM EXPENSES		TOTALS
	COST	Est. Manhours	COST	Est. Manhours	COST	Year	Est. Manhours	COST	Est. Manhours	COST	Est. Manhours	COST	Est. Manhours		
BCA Construction	\$8,200.00	Lump Sum	\$39,580.00	Note (1)	\$7,500.00	Lump Sum	\$413,067.60	Note (1)	\$28,800.00	Note (1)	\$0.00	\$0.00	\$497,147.60		
GYMO	\$0.00	No Charge	\$33,500.00	Note (2)	\$4,000.00	Note (2)	\$125,950.00 2023 \$100,850.00 2024		\$23,000.00	Note (2)	\$0.00	\$0.00	\$287,300.00		
H.R. Beebe, Inc.	\$2,316.00	24	\$10,821.00	64	\$1,200.00	16	\$267,741.00	3,053	\$4,464.00	54	\$7,100.00	Lump Sum	\$293,642.00		
Kestrel Construction Services	\$0.00	24	\$18,200.00	215	\$21,210.00	231	\$346,500.00	4,060	\$44,800.00	680	\$16,300.00	Lump Sum	\$447,010.00		
Schoolhouse Construction Services	\$0.00	No Charge	\$16,500.00 Pre \$8,160.00 SED	Note (3)	\$9,500.00	Note (3)	\$292,840.00	Note (3)	\$22,500.00	Note (3)	\$0.00	\$0.00	\$349,500.00		
<i>Schoolhouse has proposed an Alternate Fee Schedule for the Construction Phase for a total cost of:</i>															
Watchdog Building Partners	\$7,500.00	Note (4)	\$24,500.00	255	\$8,000.00	100	\$268,550.00	4,680	\$33,450.00	520	\$1,500.00	Lump Sum	\$336,000.00		
<i>Watchdog has proposed an Alternate Fee Schedule for the Construction Phase for a total cost of:</i>															
\$203,950.00															

NOTES:

- (1) Design Phase Manhours: 150 Director of CM / 150 Project Manager / 80 Estimating Services. Construction Phase Manhours: 176 Director of CM / 340 Project Manager / 2,800 CM / 510 Administrative Support. Post Construction Phase: 16 Director of CM / 40 Project Manager / 175 CM / 60 Administrative Support.
- (2) Estimated Manhours were not identified.
- (3) Estimated Manhours were not identified.
- (4) Pre-Referendum Phase: 50% of the fee will be invoiced prior to the vote. If the vote is not successful, the remainder of the fee will NOT be invoiced.

Madison Central School District
Capital Project
February 9, 2022
MARCH No. 2196

SUGGESTED CONSTRUCTION MANAGER QUESTIONS

1. How will you prepare the cost estimate and will it be handled by other Firms / Consultants?
2. Please review how you would staff the project. Who will be on site, percentage of time by Staff Members?
3. If the low bidder is a weak performer, how would you manage their work?
4. What is your approach to job site safety?
5. If the project is behind schedule, what steps would your Firm take?
6. What is your approach to punchlists and do you prepare any prior to the Design Team performing a punchlist?
7. What steps do you take to ensure the punchlist is completed and project closeout is done in a timely fashion?
8. If the schedule for construction is reduced, will the cost for this phase be reduced?
9. If you witness work being performed sub-standard or not per the documents, what steps would your firm take to address the situation?
10. What measures / steps are you taking to address COVID-19 at Construction Sites?
11. Are you willing to enter into a contract for services through the bidding phase, then finalize your contract based on the established schedule?

18 Student Days

SEPTEMBER 2022

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
			1 Supt. Conf. Day	2
5 Labor Day	6 Supt. Conf. Day	7 Classes Begin	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

15 Student Days

FEBRUARY 2023

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
		1	2	3
6	7	8	9	10
13	14	15	16	17
20 Presidents' Day	21 Mid-Winter Recess	22	23	24
27	28			

19 Student Days

OCTOBER 2022

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
3	4	5	6	7 Supt. Conf. Day
10 Columbus Day	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

22 Student Days

MARCH 2023

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
		1	2	3
6	7	8	9	10
13	14	15	16	17 Supt. Conf. Day
20	21	22	23	24
27	28	29	30	31

18 Student Days

NOVEMBER 2022

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	1	2	3	4
7	8	9	10	11 Veterans' Day
14	15	16	17	18
21	22	23 Thanksgiving Recess	24 Thanksgiving Day	25 Thanksgiving Recess
28	29	30		

14 Student Days

APRIL 2023

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
3	4	5	6	7 Spring Recess
10 Spring Recess	11	12	13	14
17	18	19	20	21
24	25	26	27	28

16 Student Days

DECEMBER 2022

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23 Winter Recess
26 Winter Recess	27	28	29	30

22 Student Days

MAY 2023

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29 Memorial Day	30	31		

20 Student Days

JANUARY 2023

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
2 Winter Recess	3 Classes Resume	4	5	6
9	10	11	12	13
16 ML King Jr. Day	17	18	19	20
23	24 Regents Exams	25	26	27
30	31			

16 Student Days

JUNE 2023

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
			1	2
5	6	7	8	9
12	13	14 Regents Exams	15	16
17 Juneteenth	20 Regents Exams	21	22	23 Regents Rating Day
26	27	28	29	30

Superintendent's Conference Days
9/1, 9/6 • 10/7 • 3/17

Regents/Testing Days
1/24-27 • 6/14-16 • 6/20-23

Recess/Vacation Days

September 5 Labor Day
October 10 Columbus Day
November 11 Veterans' Day
November 23-25 Thanksgiving Recess
December 23-January 2 Winter Recess
January 16 Martin Luther King Jr. Day
February 20-24 Mid-Winter Recess
April 7-14 Spring Recess
May 29 Memorial Day
June 19 Juneteenth

STUDENT ATTENDANCE DAYS • 180

September 18 days
October 19 days
November 18 days
December 16 days
January 20 days
February 15 days
March 22 days
April 14 days
May 22 days
June 16 days

**RESOLUTION REGARDING
STATE ENVIRONMENTAL QUALITY REVIEW
RECONSTRUCTION PROJECTS**

WHEREAS, the Board of Education of the Madison Central School District (the "Board") has considered the effect upon the environment of the proposed Playground/Sitework Upgrades at:

Main K-12 Building – Reconstruction – SED Control No. 25-11-01-04-0-001-022

WHEREAS, the Board has received and reviewed the Scope of the Proposed Project prepared and submitted in connection with the Project, and has further received and considered the advice of its Architects and Engineers with regard to the environmental impact of the Project; now therefore

BE IT RESOLVED, by the Board of Education of the Madison Central School District as follows:

1. The Board hereby determines in accordance with Article 8 (State Environmental Quality Review Act - SEQRA) of the Environmental Conservation Law that the Project is a Type II action which will not have a significant impact on the environment and is not subject to review under SEQRA.
2. The Project is hereby approved and the Superintendent of Schools and all officers and employees of the District are authorized and directed to perform all actions and execute all documents necessary or appropriate to obtain the necessary funding, complete the Project and to carry out the intent of this resolution.

Motion _____

Second _____

Yes _____

No _____

Motion carried at meeting held _____.

Certification by District Clerk _____

Madison Central School Library Media Center Monthly Report

January 2022

Total number of material borrowed or renewed:	889
Number of instructional days:	20

High School

Total number of 7th - 12th graders utilizing the library in the month of January: (this total does not include the students who used the library as a class)	87
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Also have 3 Study Halls in the library ranging from 6-12 students.

Reading Initiative in HS

This school year, the English department is focusing on student interest reading. The traffic of students coming into the library on a daily basis has been the busiest it has been since I started at Madison. I am continually assisting the English department in attaining books needed for book clubs and individual students who request books we do not have currently.

Elementary

Book Check Out Procedures

We continue our safe practices in the library when it comes to borrowing and returning books. We do not quarantine our books anymore since new guidance has been established. We do however, make sure we have hand sanitizer on before checking out books.

Kindergarten

After break, we jumped into reading Fiction/Nonfiction books. We started by reading snowy animals such as polar bears, rabbits, and penguins. The goal is to have the student be able to tell the difference between the two types of books. We practice that fiction is fake and non-fiction is real.

Read - Polar Bear Night by Lauren Thompson, Polar Bears are Awesome by Jaclyn Jaycox, Penguins love Colors by Sarah Aspinall, Penguins by Jane Arlington, Penguin Problems by Jory John, If you plant a seed by Kadir Nelson, Rabbits by Pamela McDowell

Vocabulary: book care, book borrow, return, renew, fiction, non-fiction, polar bears, penguins, rabbits

1st Grade

We started our unit on Ezra Jack Keats after Winter Break. Students compared city life to life in Madison. They also created their own Snowy Day scene using chalk inspired by Keats most famous book.

Read - Ezra Jack Keats books: Snowy Day, Goggles, Whistle for Willie, Peter's Chair

Vocabulary: author, illustrator, book care, front cover, back cover, spine, call number

2nd Grade

After winter break, we started a creative crayon project. We read the Drew Daywalt's crayon books and then students created their own crayon using Google Drawing.

Read - The Day the Crayons Quit, The Day the Crayons Came back - by Drew Daywalt.

Vocabulary: author, title, Google Drawing, text box, shape, color fill, crayon

3rd Grade

In January we finished up our digital citizenship unit on Rings of Responsibilities. Students watched a video of a stone being thrown into the water. The idea being that the ripple that occurs afterwards. Students then had to analyze how their actions online effect themselves, their community, or the world around them.

Vocabulary - words, online chats, digital citizenship

4th Grade

We finished up our digital citizenship unit focusing on Private and Personal information. We had a class discussion between the two and what was acceptable for online and what was not information that should be shared with those we do not know.

Vocabulary - upstander, digital citizenship, online, chats, private information, personal information

5th Grade

We finished up our digital citizenship unit with the focus on Cyberbullying. We had great group conversations about the differences between joking, being mean, and bullying. We also discussed what intent is and how that is important.

Vocabulary: digital citizenship, joking, being mean, bullying, cyber bullying, intent, upstander

Oriskany Falls Rotary Meetings

We are working on our big dinner with a raffle that happens in March. It's called our 250/10 dinner. I also attended a separate Grants meeting for the Rotary club. I learned about the deadlines for projects and great opportunities other rotary clubs are doing in their communities.

Summer Reading Program

After school this month, I went and had a meeting with Diana Cassilus who is the Events coordinator at Hamilton Public Library. We worked together last year on Summer Reading and plan on doing it again this year. We discussed the theme for this year and what ideas we have.

We have agreed to have it back at Madison Lake. The times are going to change from 3 hours (4-7pm) on Tuesdays for 5 weeks in July to August. The changes are we are going to do 2 hours on Tuesdays for 4 weeks in July only. I'm also planning on surveying staff for assistance this summer.

Library Upkeep

In January, we added 83 titles to the library collection.

Our most circulated title was Pokemon: Reader Collection.

We continued to add to the Imagination Library registration of Madison pre-school children.

I want to thank you for your continued support for not only the school library but for all of us who work for Madison Central.

Nicole Bodner
Madison Library Media Specialist